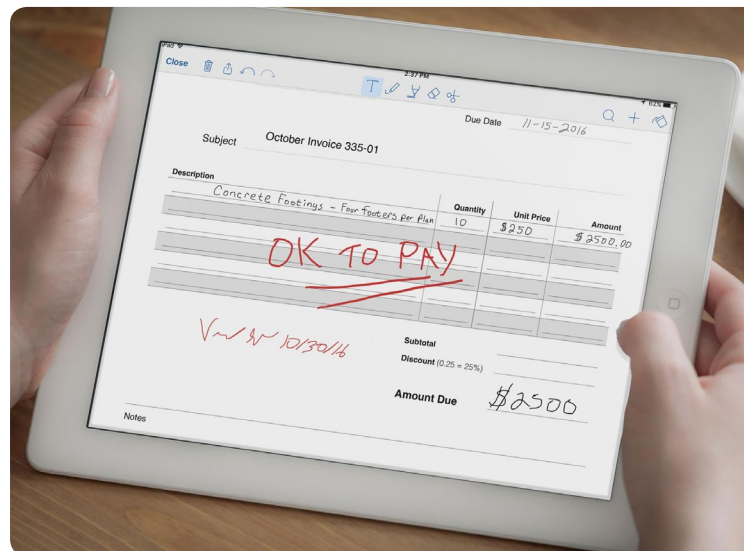
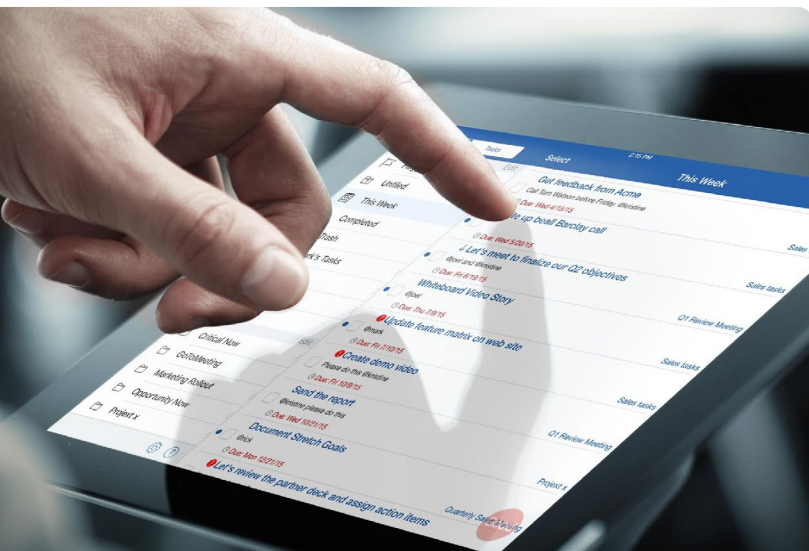




# Feature Guide

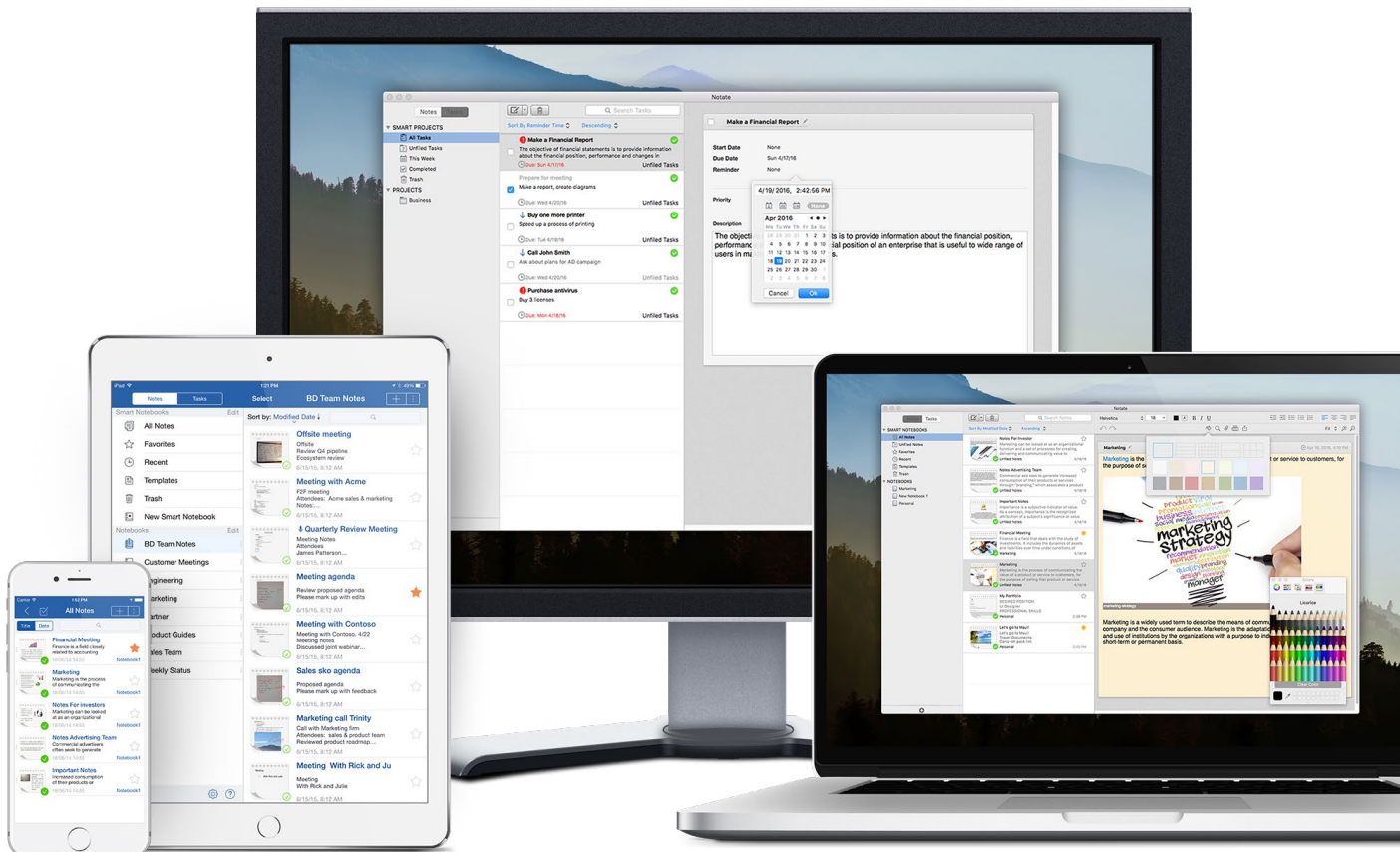
## Notate 4.10



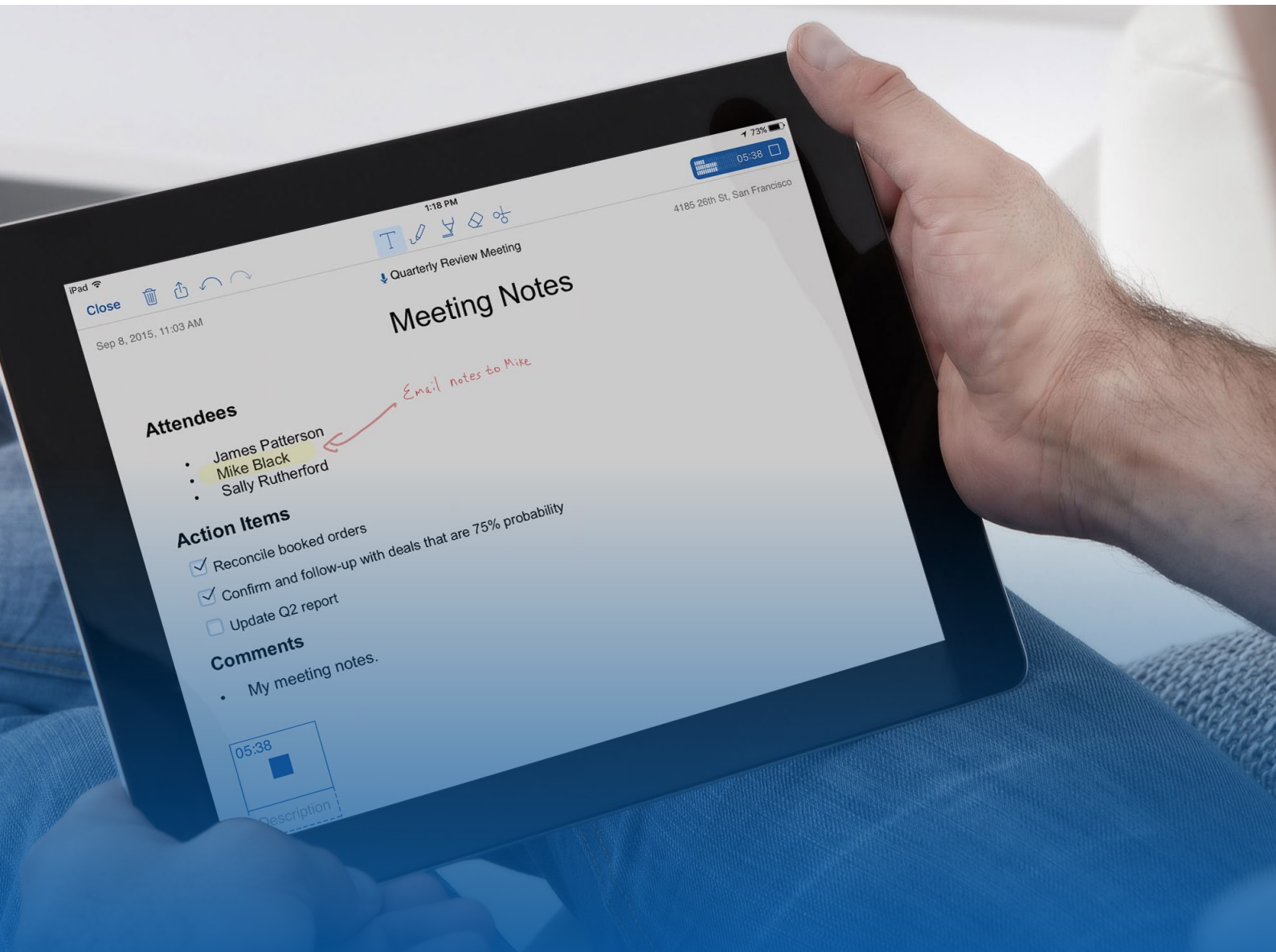
# What can Notate do for me?

Notate helps you get **organized** and stay **productive**.

- ✓ **Capture** everything that matters.
- ✓ **Find** it easily.
- ✓ **Organize** your work.
- ✓ **Share and Collaborate** with colleagues.



# Create notes and action items



## Save Everything

Collect everything that matters knowing that you'll always be able to find it. Enhance your notes with text styling, bullets, alignment, font selection and text highlighting. Insert a camera shot of the meeting whiteboard, or insert an audio recording of the meeting.

# Capture **handwritten notes**



## **Apple Pencil & Stylus Support**

Apple Pencil and stylus support makes taking notes easier than ever. Just write like you would on paper. When you finish, just tap to email your notes as a PDF document.

# Clip web articles



## Saving & Sharing

Saving and Sharing a web article is easy. Insert a web clipping from the + menu, annotate the things important to you, and tap to email to colleagues.

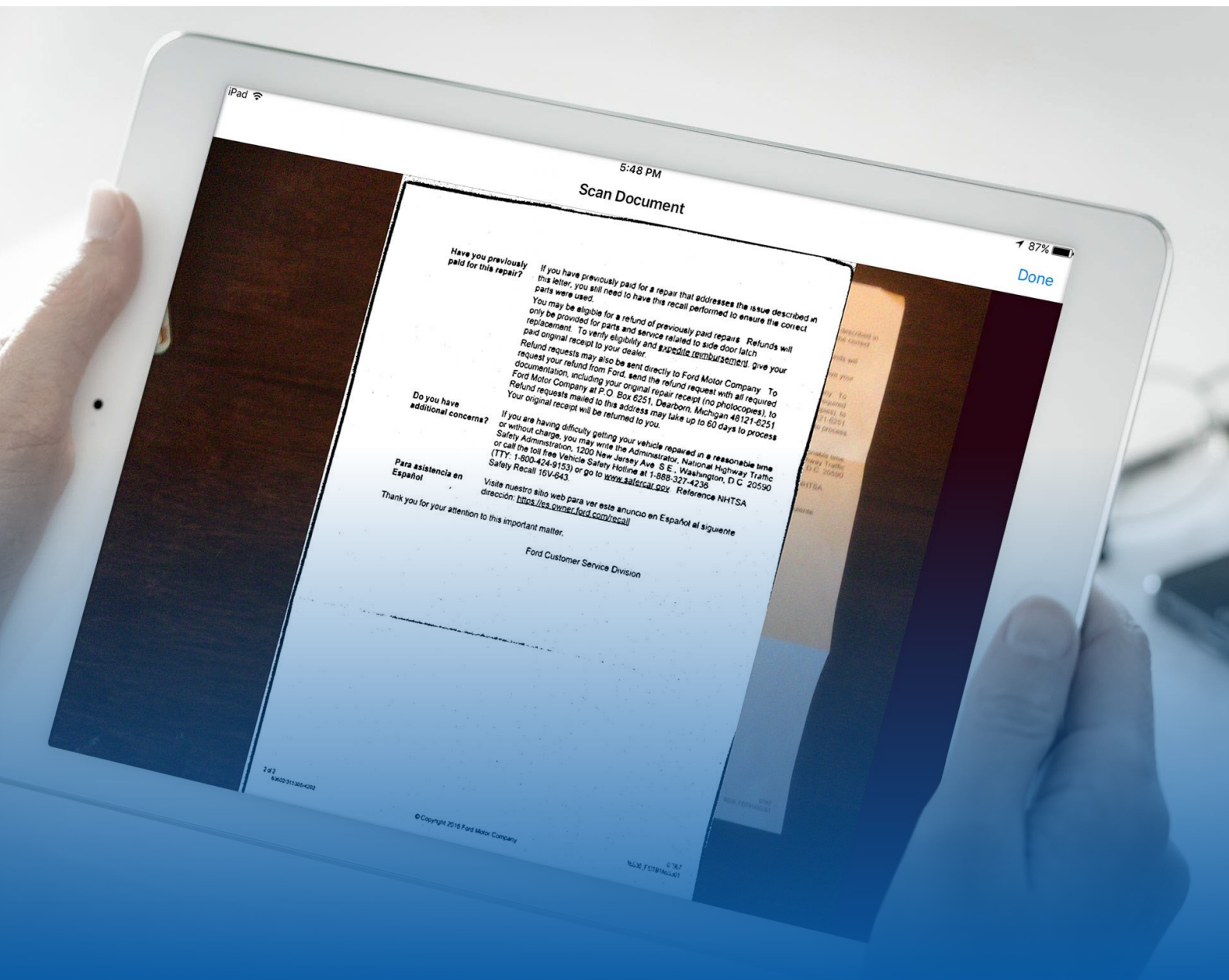
# Capture and annotate images



## Communicate Clearly

Communicate clearly with images. Snap a photo, identify what's important, and send it out with ease.

# Scan and annotate documents



## Go Paperless

Capture business cards, receipts, or documents and always be able to find them.

# Read, Markup and Send PDF Files

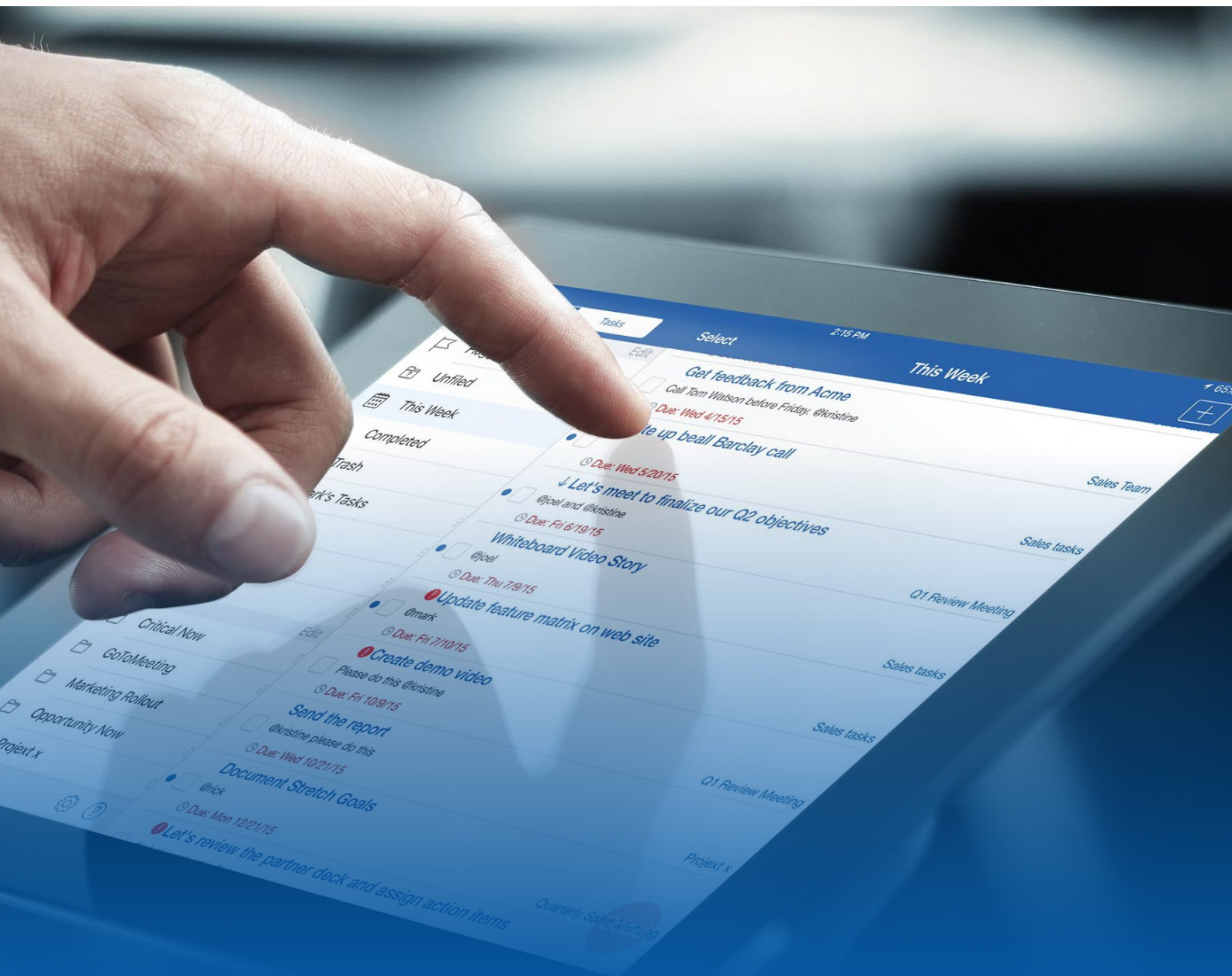


## Sign & Return

Sign and return documents without needing your PC. Import PDF documents into Notate and highlight, write or sign before sending the document on it's way.



# Know what needs to get done today



## Notes & Tasks Together

Action items from your meeting notes are no longer stuck on paper. Notate's task manager allows you to organize your tasks and set deadlines, reminders, and priorities.

# Share projects with co-workers

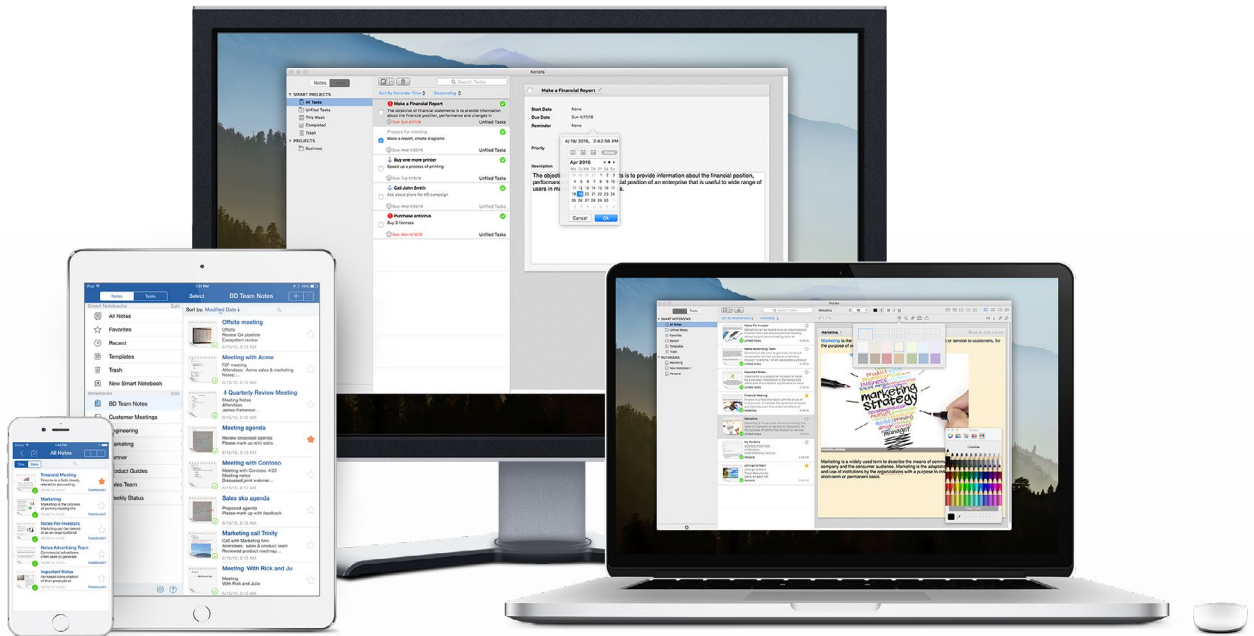


## Never Work Alone

Collaborate on project notes with team members. Delegate tasks with shared team to-do lists. Leverage team knowledge with powerful search capabilities.

# Always available, everywhere you go.

Any platform, online or offline, your  
notes and tasks are always there.



## Available on:



MacOS



iOS



Windows



Android